附件5：独墅湖会议酒店订房单

**RESERVATION FORM预订单**

**2015年10月12日-14日中国（苏州）资产管理论坛**

**GUEST DETAILS 客户入住信息**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Last name 姓氏 |  | First Name 名字 |  | |
| Company 公司名称 |  | | | |
| Mobile Phone 移动电话 |  | Fax 传真 |  | |
| E-mail 邮箱 |  | | | |
| Check-in-Date 入住日期 |  | Check-out-Date 离店日期 | |  |

**ROOM CATEGORIES 房型安排**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Room Categories**  **客房种类** | **Bed Type (King or Twin)**  **床型（大床/双床）** | **Room Rates**  **房价** | **No. of**  **Room/s**  **房间数量** | **No. of**  **Adults**  **入住人数** |
| Superior Room  高级客房(大床) |  | **600** |  |  |
| Superior Room  高级客房(双床) |  | **600** |  |  |

* The above rates are inclusive 15% surcharge. 以上价格包含了15%服务费。
* The above rates include up to two buffet breakfast and in-room Internet access. 以上价格至多赠送两份早餐，客房内提供免费高速宽带。

**ROOM GUARANTEE METHOD 预订担保（必须提供）**

|  |  |
| --- | --- |
| 卡种 □ VISA □ MASTER □ AMEX □ JCB □ UNION PAY银联 | |
| Credit Card No.信用卡卡号 | Expiry Date 有效期 |
|  |  |

* For guaranteed reservation(s) a one-night room charge will be levied in the event of cancellation without of scheduled arrival or a no arrival on the day informing the hotel 24hrs prior to scheduled arrival. 对于担保预定的客人没有入住或者在入住前24小时后取消,酒店将收取首晚的房费。
* All the reservations will be on a “First Come, First Served” basis and subjected to hotel room availability所有预订遵循先到先得原则，房态将视酒店当天出租情况而定。

Please email or fax completed reservation form to:

Email: reservations@worldhotelgranddushulake.com

General Line: + 86 512 6956 8888

Fax: +86 512 6956 8800